

Mar 13 2022 NSS CDS Board Meeting

Call to order: 19:04 (AP)

BoD Present: Andrew Pitkin (AP), Richard Blackburn (RB), Max Kuznetsov (MK), Sam LeFlore (SL), Renee Power (RP), Jamie Chandler (JC), Charlie Roberson (CR)

BoD absent: Chreyl Doran (CD)

Members Present: Terry DeRouin, Howard Smith, Bob ?

Approval of minutes

Motion to approve: RB/JC

Vote:

In favor: RP, RB, AP, SL, JC, MK

Opposed: None

Abstain: None

Officer Reports

Chair - Andy

Nothing to report

VC - Vacant

Secretary - Richard

Nothing to report

Treasurer - Renee

Profit/loss statement (attached)

Account balance -- \$19,734

Programs - Jamie

No updates

Training - Max

4 instructors in Russia, discussed Russia/Ukraine. For now we will withhold making any decision.

Old Business:

Web Site & Training Platform -- Max meeting with Harry to document updates/requirements. Sam investigating additional hosts, potential to move to Go Daddy. 2 plans to think about -- \$119 or \$179. **(A)** JC to contact NSS about them hosting.

Sam going to get month to month price from Howard

Sam recommending getting a plug in to allow subscriptions to auto-renew membership in WooCommerce

Sam discussed family memberships and automating it with an additional plug in for WooCommerce

Max to generate a list of issues with the Training Site and provide to BoD. Sam to evaluate the issues

Conference update -- Adam not present, Provided update via Renee
Needs help with finding Sponsors
Conference T-Shirt

Merchandise -- JC opened discussion adding new items, t-shirts, patches, stickers, etc, eBooks

New business

Discussed upcoming elections

Properties -- Charlie, Jamie, & Andy working on updates for the BoD.

Adjourn:

Motion: RP/JC

Time: 20:14

CAVE DIVING SECTION OF THE NATIONAL SPELEOLOGICAL SOCIETY, INC.

Profit and Loss

February 2022

	FEB 2022	TOTAL
Income		
Instructor Fees Income	85.00	\$85.00
International Conference Income		\$0.00
Choptima 2022	50.00	\$50.00
Total International Conference Income	50.00	\$50.00
Membership Dues	2,350.00	\$2,350.00
Merchandise Sales	486.89	\$486.89
Student Registrations	225.00	\$225.00
Total Income	\$3,196.89	\$3,196.89
GROSS PROFIT	\$3,196.89	\$3,196.89
Expenses		
Certification Card Printing Costs		\$0.00
Card Printer Supplies	259.69	\$259.69
Total Certification Card Printing Costs	259.69	\$259.69
Merchant Fees	211.94	\$211.94
Office Administrator	800.00	\$800.00
Office Expense		\$0.00
Misc Supplies	42.81	\$42.81
Total Office Expense	42.81	\$42.81
Postage & Shipping	164.95	\$164.95
Repairs & Maintenance		\$0.00
Cow Porta Potty	85.00	\$85.00
Total Repairs & Maintenance	85.00	\$85.00
Software Expense		\$0.00
Microsoft 365	9.99	\$9.99
ZOOM Meeting Subscription	14.99	\$14.99
Total Software Expense	24.98	\$24.98
Website Expense		\$0.00
Website "Re-skinning"	195.00	\$195.00
WooCommerce Fees	199.00	\$199.00
Total Website Expense	394.00	\$394.00
Total Expenses	\$1,983.37	\$1,983.37
NET OPERATING INCOME	\$1,213.52	\$1,213.52
NET INCOME	\$1,213.52	\$1,213.52