

## NSS-CDS BOD MEETING MINUTES August 13, 2023

Quorum: Yes

BOD Present: Same LeFlore (SL), Gayle Hall (GH), Max Kuznetzov (MK), Terry DeRouin (TD), James Chandler (JC), Tim Waldo (TW), Renee Power (RP)

BOD Absent: Mark Schroder (MS)

Members Present: Dan McIntyre (DM), Adam Hughes (AH), Barbara Dwyer (BD), Shane Paradis (SP), JLC ??

Call to Order: 8:02pm

Motion to approve minutes from July, (missed a 2<sup>nd</sup> for the motion)

All voted yes

Treasurer's Report

GH sent two Treasurers Reports, the second with more information provided. Also sent a draft budget.

SL explained the need to build a budget for future years by utilizing data from the last 5 years.

JC voiced concerns over a fixed budget limiting spending on items that come up between meetings that only happen once a month.

SL explained how the budget would work for the organization.

JC Asked about fiscal year.

GH stated fiscal year is January 1<sup>st</sup> to December 31<sup>st</sup>.

AH gave an overview of the process he SL and GH went through to build a budget and how the budget for this year will be the template for years to come.

JC made motion to approve the budget for 2023 and that the 2024 budget be presented during the October or November meeting. TD seconded. All approved.

DEMA

GH presented updates on DEMA, looking for artists for front of DEMA shirt, back has been donated.

SL and MK discussed design options as well as budget for the design work, GH responded with in the past design work has been donated. AH feels that shirts will always sell if even not at the planned event.

GH requested names of possible artists to be sent to her.

GH presented an idea for a design contest, with prizes ranging from free entry to conference to mentions in UW Speleology. JC voiced concern for getting 3 poor designs that we would have to choose from. MK suggested having a backup design to win in the case of JC's scenario.

JC suggested a committee for the store to cut down time from the monthly meeting and address issues such as t-shirt designs and stocking various inventory.

JC presented that a vote for the contest be voted on. TW seconded, all voted in favor.

SL presented that a vote for the store committee be voted on with JC chairing, TW seconded, all voted AYE.

RP questioned if a committee had to be voted on by the full membership, AH did not find anything and that it would be covered by the bylaw's errors and omissions. JC stated that Article 5 with board approval committees could be formed. AH stated that he had just been working on insurance for the CDS and that committees could be created.

A second vote was held with the same results. SL made motion to approve committee creation, JC seconded all voted Aye.

### Advertising

GH per BD there had been a suggestion that the board look at advertising in UW Speleology, for commercial entities, CDS instructors, GH put together a proposal and sent it back to BD and AH.

AH, BD, SL, RP, JC and GH discussed various components of the advertising processes, possibilities of an advertising manager and pricing.

MK had questions about advertising on social media, in response to a post someone got through that was basically advertising led cave dives with open water certification. There was confusion based on the post being in Russian. Confirmed who released the post to Facebook and SL authorized TW to remove it. SL confirmed that no advertising was approved for the Facebook page. RP suggested a re-grouping of moderators for Facebook to review the rules. TW re-confirmed to the group that if there are any questions about items seen on the Facebook page, they could reach out to him to dig deeper into moderation of posts.

GH reiterated the question of a vote on advertising, SL confirmed there was not a need for a vote due to no money is being spent.

### Winter Workshop

SP leaning towards Hart Springs, though Otter Springs and O'Leno state park, Suwannee River Rendezvous were all suggested. Concerns over size and timing for using Hart were mentioned. Otter has been hard to work with the scheduler. JC, RP, TD and AH had extended discussion on weekend, location and cost. BD posed High Springs Civic Center as a location. TD suggested Sherlock Springs.

SL requested that SP email the board when he chose a location or needed guidance.

### Training

MK update the CDS has a count of 110 certs so far this year, confirmed that one instructor was removed from the rolls. Next, the training committee is updating standards for DPV's. SL asked if progress was being made on other standards.

BD mentioned that Jim Wyatt requested the use of the formatting system that she uses for UW Speleology. MK also asked for assistance on formatting the new training documents. BD suggested using Google Docs for initial review/creation of the documents and SL offered his assistance.

Wakulla

TD stated the Wakulla project is up in the air due to politics and state parks employee turnover. Will also be researching Telford on his next visit to Tallahassee.

Forrest

RP asked TD for an update on Forrest. He is out of the hospital and back at the nursing home and declining.

SL Motion to adjourn, TW seconded and all voted Aye.

Link to the full meeting below, the link is NOT clickable, you will have to copy paste into a browser.

<https://fathom.video/calls/32274056>