

NSS-CDS Board of Directors

Meeting Minutes

9/12/2009

I. Call to order

Jeff Loflin called to order a regular meeting of the **NSS-CDS Board of Directors** at **5:08pm** on **9/12/2009** in at Cave Adventurers in **Marianna, FL**.

II. Roll call

Bill Dunn conducted a roll call. The following directors were present: Forrest Wilson, Jeff Loflin, Bill Dunn, John Faircloth and Harry Averill. The following directors were absent: Tom McMillan and Frank Ohidy. Other persons in attendance: two students of Jeff Loflin – names not recorded.

III. Approval of minutes from last meeting

Bill Dunn presented a written copy of the minutes from the last meeting and a written copy of the Board actions between meetings report. The minutes and the Actions between meetings report were both approved as presented by unanimous vote.

IV. Officers reports/Old Business

- a) **Committees report by J.L.:** No actions to report
- b) **Properties report by J.L.:** Nothing to report
- c) **Treasurer's Report by J.L.:** A balance sheet and a profit and loss statement for the section as of 6/30/2009 was presented. The balance sheet showed that as of 6/30/2009 the section had total assets of \$209,331.75; total liabilities of \$3,193.57 and total equity of \$206,138.18. During the period Jan. '09 thru June '09, the section had a net income of \$304.54.
- d) **Training Report by J.F.:** Since the last BOD mtg., CDS Instructors have issued 82 certifications at various levels. The Training Director has also issued 3 training waivers during that period. 1 instructor institute was held and 1 new instructor was certified.
- e) **Vice Chairman's Report by F.W.:** John Jones was selected to serve as Chairman of the 2010 workshop which will be held at Lake City Community College in Lake City, Florida on May 21-23, 2010. Kevin Jones was selected as chairman of the 2010 Hart Springs Educational Cave Clinic(HECC) which will be held Jan. 15-17, 2010.
- f) **Communications Report by H.A.:** Work is proceeding on the new "Drupal" website. It should be ready about 10/15/2009 and will be up before the next issue of UWS comes out.

- g) **Chairman's Report by J.L.:** The directors and officers insurance coverage is now in place. The new on-line store software is up and running. It was reported that the section's on-line store has approximately \$20,000 of retail inventory on hand.

V. New business -

- a) **Motion to provide door prizes for the Missouri workshop:** Motion by Forrest Wilson, Second Bill Dunn. Motion passed by unanimous vote.
- b) **Discussion of new products for the on-line store:** Jeff Loflin will get information from the Administrative Mgr. about what current merchandise is selling best. He will also contact Beth Murphy about designing a new shirt.
- c) **Member's Manual:** Status of the Member's Manual was discussed and where and how it will appear on the website.
- d) **Motion to appoint Kelly Jessop to the position of Conservation Chair:** Motion by Jeff Loflin(on forum), Second Frank Ohidy(on forum). In favor: Jeff Loflin, Forrest Wilson, Bill Dunn, Harry Averill, Frank Ohidy(on forum), Tom McMillan(on forum). Opposed: none. Did not vote: John Faircloth. Motion carries.
- e) **Motion that the CDS sponsor a TAG social and dive to be held in northwest Georgia in October 2009.** This event shall be organized and conducted by those board members living closest to the location of the social. This motion further states that the CDS will provide \$200 for conducting this event and will also provide such on-hand merchandise for door prizes as the organizers deem appropriate. All funds not used for the social and merchandise not given away as prizes at the social will be returned to the CDS. Motion by Bill Dunn, Second Forrest Wilson. Motion passed by unanimous vote.
- f) **Jackson Blue Social:** A short discussion of the Jackson Blue Social to be held on October 3 was conducted.
- g) **Motion to use "Open Forum":** All motions made on the Board of Director's Forum between meetings of the board shall be made, seconded, deliberated, and voted on in the Open Forum; except that motions pertaining to threatened or pending litigation, personnel, or sensitive financial matters shall be made, seconded, deliberated, and voted on in the Closed Forum. The results of these motions will be posted as Teller's Reports on the Open Forum. Motions made on the Open Forum may, in the sole discretion of the Chair or by a majority vote of the board, be moved to the Closed Forum for deliberation and decision. The results of these motions will be posted as Teller's Reports on the Open Forum.
Motion :Bill Dunn/second by:Frank Ohidy
In favor: Jeff Loflin, Forrest Wilson, Harry Averill, John Faircloth, Frank Ohidy, Bill Dunn, Tom McMillan
Opposed: none
Motion carries.

- h) Motion to offer a “Booth Special” at DEMA:** The CDS will offer a special 20% off the retail price on the book “Cave Diving Articles and Opinions” sold at the CDS booth during the DEMA show in Orlando. Motion by Jeff Loflin. Second John Faircloth. Motion passed by unanimous vote.
- i) Discussion of steps for Cow Springs:** Frank Ohidy is to look for a contractor to prepare a proposed design and cost estimate for steps/deck to be installed at Cow Spring.

VI. Adjournment

Jeff Loflin adjourned the meeting at **approximately 6:30pm**.
Minutes submitted by: Bill Dunn, Secretary